DEPDEN PARISH COUNCIL

MINUTES of the Meeting held on Tuesday 9 January 2018 at 8pm in The Village Hall, Chevington

PRESENT: Chairman: Mark Leadbeater

Councillors: Geraldine Arnold

Dennis Bibby (left at 9.20pm)

Peter Payne Andrew Rabett

Clive Pollington (arrived 8.15pm) Mary Evans (arrived 8.15pm)

Susan Boor (Clerk)

- 1. APOLOGIES FOR ABSENCE Peter Ebbens
- 2. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** There were none.

3. MINUTES OF THE MEETING HELD 14 NOVEMBER 2017

The Minutes, having been circulated before the Meeting, were taken as read and signed by the Chairman.

4. MINUTES OF THE PLANNING MEETING HELD 2 JANUARY 2018

The Minutes, having been circulated before the Meeting, were taken as read and signed by the Chairman.

- 5. **POLICE REPORT** no report
- **6. NEIGHBOUHOOD REPORT** no report
- 7. SALC REPORT no report
- 8. FOOTPATH REPORT

Councillor Leadbeater stated there are no issues to report.

- 9. DATA PROTECTION ACT
- **9.1** The Clerk distributed a list of documents she holds for the Parish Council which identified those that contain personal information.
- 9.2 The Clerk also distributed a document listing the Retention of Documents which was adopted at a meeting of the Parish Council 11 November 2008. She stated that she felt that this list was still correct but need an additional item concerning the retention of Salary Records, which is 3 years plus the current year, should be added. This was agreed.

10. COUNTY COUNCILLOR'S REPORT

Councillor Evans reported that an agreement had been reached with the Bus Company and the Highways Department to move the southbound Bus Stop on the A143 close to 2 Bury Road for safety reasons.

Councillor Evans has arranged a meeting to discuss footpaths on Wednesday 7 February at Clare, details to follow. The CAB at Clare are to hold another meeting to assist with energy costs to which transport is to be made available. The consultation concerning school transport is ongoing, new rules to start September 2019.

11. BOROUGH COUNCILLOR'S REPORT

Councillor Pollington suggested that he invited Katie Sargent, the funding officer to the meeting of the Parish Council in May. This was agreed. One Council is still on going and should make of saving of £800K per year. There has been an increase in the uptake of Brown Bins. Churches are still except from the yearly charge.

Agreement concerning the legal fees for the sale of the land by Mr & Mrs Willis, Coblands Farm seems to have been reached. This will enable the 'line of sight' to be resolved and the building work at Kellys Meadow to be done. There will be a 24 hour phone line so any problems can be reported.

12. THE BUDGET 2018/19 Attachment 17/8

This was agreed and signed by the Chairman.

13. TREASURER'S REPORT

13.1 *Community Account.*

The Clerk stated that £225.00 will need to be transferred from the Business Day Saver Account to the current account.

Receipt of VAT Refund £17.60

Cheques for the following were approved and signed

Susan Boor (Clerk's Salary)	181.44
HMRC (Clerk's PAYE)	45.20
Chevington Village Hall (Hire of Hall)	15.00

When the above payments have been cleared, a balance of £6.96 will remain.

13.2 Business Day Saver Account – when £225.00 has been transferred to the Community Account it will leave a balance of £4724.94.

14. VAS SIGN REPORT Attachment 17/9

Following a discussion about concerns of the amount of HGV traffic through The Green was decided that the Clerk should email Councillor Evans for the name of the officer in the Highways Department best to contact.

The Clerk was asked to obtain the cost of an additional bracket for the VAS Sign Post

15. SPEEDING ON A143 - no new information

16. LITTER PICK

It was agreed to hold this on Saturday 24 March 2018 at 10am at the bus shelter. The Clerk to arrange publicity and extra equipment.

17. NEWSLETTER ITEMS

Litter Pick, reporting of Potholes, moving of the Bus Stop and the VAS Sign Report.

18. CORRESPONDENCE ** File

Rural Services Network Digest x 7

Community Action Suffolk News x 3

Rural Services Network Rural Vulnerability Service x 6

SALC Area Meeting Agenda – to Dennis Bibby

SALC CEO Report

Newsletter Matt Hancock MP x 2

Reports from CCDR Community Council AGM

SALC Board Appointments

Rural Services Network Rural Opportunities Bulletin

Suffolk Emergency Planning Contacts **

Rural Services Network Economy Spotlight

SALC re Local Government Finance Settlement

Community Action Suffolk Conference

Message from Tim Passmore, Police and Crime Commissioner

SALC re GDPR

The Local Councillor Magazine

Clerks & Councillor Direct Magazine

Community Action Suffolk Good Neighbour Scheme Newsletter

18.1 Parish and Town Forum Monday 22 January 2018 Kedington Community Centre at 6pm. Details to follow.

19. ANY OTHER BUSINESS

There were none.

20. DATE OF NEXT MEETING

The next Parish Council Meeting will be Tuesday 13 March 2018 at The Village Hall, Chevington at 8pm.

There being no further business, the Meeting closed at 9.30 pm.

Chairman	Date