

DEPDEN PARISH COUNCIL

MINUTES of the Meeting held on Tuesday 14 November 2017 at 8pm in The Village Hall, Chevington

PRESENT: Chairman: Mark Leadbeater
Councillors: Geraldine Arnold
Dennis Bibby (left at 9.00pm)
Peter Ebbens
Mary Evans
Clive Pollington
Susan Boor (Clerk)

1. **APOLOGIES FOR ABSENCE** – Peter Payne and Andrew Rabett
2. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – There were none.
3. **MINUTES OF THE MEETING HELD 12 SEPTEMBER 2017**
The Minutes, having been circulated before the Meeting, were taken as read and signed by the Chairman.
4. **POLICE REPORT**
 - 4.1 The Clerk and Councillor Evans reported on a meeting that Councillor Evans had arranged for her Parishes with Inspector Danny Cooper of Sudbury and Haverhill area. The crime statistics are available on website police.uk. Telephone no. 101 takes a long time to answer but a new system is coming. It should be noted the PSO's only work days not night duties. Hare Coursing is now a grade A crime. Only some crimes are investigated by the police but will issue you a crime no. The police will respond to excess speeding recorded on a VAS Sign but using their own speed gun. 300 motorists have been fined for speeding in Councillor Evans's area January to June this year. The police are interested in patterns of speeding. A tripod is available for Speed Watch.
 - 4.2 A caravan has been stolen from a property in Depden.
5. **COUNTY COUNCILLOR'S REPORT**
Councillor Evans reported that the moving the Bus Stop and the Elms Farm turning is still in hand. The consultation concerning school transport is ongoing, new rules to start September 2019. Charges will not apply to Special Schools and these in hardship. The Children's Service budget is over spend and has problems finding foster carers for boys over 11 and mother and baby. Suffolk belongs to a regional foster care scheme with other County Councils when children need to be removed to a different area.
6. **BOROUGH COUNCILLOR'S REPORT**
 - 6.1 Councillor Pollington reported that Mr Willis of Codlands Farm, who owes the land required to 'improve the line of sight' had meet with Mr Goodey, the owner of Kellys Meadow. As a result of that meeting Councillor Pollington read letters between himself and the Chief Executive of West Suffolk Council Ian Gallin. An agreement seems to be moving closer about the 'line of sight' and the number of caravans being 10, 8 in situ. Any change of numbers will require Planning Consent. An annual meeting to be put in place to include a representative from Depden and Wickhambrook Parish Councils, to discuss any issues with Kellys Meadow. St Edmunds Borough Council to manage the site.

- 6.2 Planning Consent for the Hub at Hollow Road has been passed and has been sent to the Secretary of State. Movement to One Council is still ongoing.
7. **NEIGHBOURHOOD WATCH REPORT** – no report
8. **SALC REPORT** – no report
9. **FOOTPATH REPORT**
Councillor Leadbeater reported that the signposts near Beech Hall and at the junction of footpaths 5 and 3 had been replaced. The sign on the A143 has also been replaced and is now on the correct side of the road.
10. **WEBSITE**
The meeting decided to stay with One Suffolk.
11. **DATA PROTECTION ACT**
The Clerk reported on a briefing she had attended concerning the new Data Protection Act which comes law in May 2018. Information emailed from SALC had been distributed to the Councillors before the meeting.

This new Act requires all Parish Councils to be registered with the Information Commission Office (ICO) and a Data Protection Officer (DPO) will need to be appointed. This Officer cannot be the Clerk or a Councillor because of a conflict of interests. NALC are seeking calcification as to who this could be because of the cost to each Parish Council in appointing an independent DPO. At the moment it may be the District Council or SALC, but there will still be a cost to Parish Councils

Councillor Leadbeater queried the need to register with the ICO and the need for a DPO as we are required to keep personal data to administrate the Parish Council. This view was supported by Councillor Arnold. After a discussion Councillor Leadbeater asked the Clerk to make a list of documents she holds and bring it to the next meeting. This she agreed to do.

12. **TREASURER'S REPORT**

12.1 *Community Account.*

The Clerk stated that £525.00 will need to be transferred from the Business Day Saver Account to the current account.

Cheques for the following were approved and signed

Susan Boor (Clerk's Salary)	181.44
HMRC (Clerk's PAYE)	45.20
Susan Boor (Clerk's Expenses)	205.14
Community Action Suffolk – One Suffolk Website	60.00
SALC – Data Protection Reform Briefing	26.40
Chevington Village Hall (Hire of Hall)	7.50

When the above payments have been cleared, a balance of £6.00 will remain.

12.2 *Business Day Saver Account* – when £525.00 has been transferred to the Community Account it will leave a balance of £4949.94.

13. **BUDGET FOR 2018/2019**

It was decided to defer agreement on the Budget to the next meeting.

- 14. SPEEDING ON A143**
See County Councillor's Report.
- 14.1** The Clerk had received an email from the Highways Department that the potholes on the A143 near Woodside Cottage are being monitored.
- 15. NEWSLETTER ITEMS**
Power Cut Information and security of outbuilding.
- 16. CORRESPONDENCE ** File**
Rural Services Network Digest x 9
Stay Safe online Fund **
Rural Services Network Rural Vulnerability Service x 3
SALC AGM Invitation, Information and Details to Dennis Bibby
Hargrave Village Neighbourhood Plan
Rural Services Network Rural Economic Spotlight
Community Action Suffolk News x 4
Suffolk County Council Neighbourhood Planning
SALC re LAIS1402 Precept Consultation
Rural Services Network Rural Spotlight on Heart of the Village
Matthew Hancock MP Newsletter x 3
Rural Services Network Opportunities Bulletin
St Edmundsbury B C Overview and Scrutiny Meeting
SALC Course – Finance for Councillors
Rural Services Network Rural Housing Spotlight
SALC LAIS1405 Councillor Disqualification
SALC Precept Consultation
SALC LAIS1403 Data Protection Bill
Came & Co Magazine
SALC Councillors Disqualification Response
SALC re Right Homes Consultation
Suffolk Minerals and Waste Local Plan
Parish and Town Forum
Older Person's Information Fair – Notice Board
Rural Services Network on Rural Health
- 17. 2018 MEETING DATES**
The dates were agreed and a list disturbed.
- 18. ANY OTHER BUSINESS**
Councillor Leadbeater said The Millennium Farm Trust had asked if they could plant bulbs, at their expense, near the Bus Shelter. The meeting agreed to this.
- 19. DATE OF NEXT MEETING**
The next Parish Council Meeting will be Tuesday 9 January 2018 at The Village Hall, Chevington at 8pm.

There being no further business, the Meeting closed at 9.45 pm.

Chairman Date