

## DEPDEN PARISH COUNCIL

**MINUTES** of the Annual Meeting held on Tuesday 13 May 2014 at 8pm in the Erskine Centre, Chedburgh.

PRESENT: Councillors: Geraldine Arnold  
Andy Barnetson  
Peter Payne  
Andrew Rabett  
John Walladge  
Susan Boor (Clerk)

**1. ELECTION OF CHAIRMAN**

Mark Leadbeater had informed the Clerk that he was prepared to continue as Chairman. Accordingly he was proposed by Peter Payne and was seconded by Andy Barnetson. The Acceptance of Office form will be signed at a later date.

**2. ELECTION OF VICE-CHAIRMAN**

Peter Payne was proposed by John Walladge and seconded by Geraldine Arnold. Councillor Payne agreed to Chair the meeting.

**3. APOLOGIES FOR ABSENCE** – Dennis Bibby, Mark Leadbeater and Mary Evans.

**4. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – There were none.

**5. MINUTES OF THE MEETING HELD 11 MARCH 2014**

The Minutes, having been circulated before the Meeting, were taken as read and signed by the Chairman.

**5.1** Councillor Rabett confirmed that the fallen tree by Beech House had been removed.

**6. MINUTES OF THE ANNUAL PARISH MEETING HELD 8 APRIL 2014**

The Minutes, having been circulated before the Meeting, were taken as read and signed by the Chairman.

**7. ELECTION OF OFFICERS WAS AGREED** Attachment 14/3.

**8. POLICE REPORT**

PCSO Ryan Wilson had emailed that no crimes had been reported since the last meeting.

**9. COUNTY COUNCIL REPORT** Attachments 14/4.

Councillor Rabett expressed interest in attending the public meeting concerning better Broadband for Suffolk to be held 11 June 2014 at Stansfield Village Hall.

**10. BOROUGH COUNCIL REPORT** - no report

**11. NEIGHBOURHOOD WATCH**

Councillor Barnetson reported that no crimes in Depden had been reported. He asked if an item could be put in the Newsletter encouraging residents to enrol for Police Direct or Angela Barnetson email circulation list.

**12. SALC REPORT** - no report

**13. FOOTPATH REPORT – no report**

**14. TREASURER’S REPORT**

**14.1** The Internal Audit had taken place on 16 April 2014. There was nothing to report.

**14.2** *Community Account.*

The Clerk stated £560.00 will need to be transferred from the Business Day Saver Account.

**14.3** *Cheques for the following were approved and signed:*

Susan Boor (Clerk’s Salary)	175.32
HMRC (Clerks’ PAYE)	43.80
Robert Arnold – Grass Cutting	87.50
SALC Membership	120.00
Depden PCC	135.00

When the above payments have been cleared, a balance of £5.64 will remain.

**14.4** *Business Day Saver Account* –when £560.00 has been transferred to the Community Account, it will leave a balance of £3371.39.

**15. EXTERNAL AUDIT**

**15.1** The Chairman signed the Summary of Receipts and Payments for year ending 31 March 2014. Attachment 14/5.

**15.2** The Governance Statement for the External Audit for year ending 31 March 2014 was completed and signed by the Chairman.

**16. SPEED WATCH UPDATE**

Councillor Barnetson agreed to attend the meeting to be arranged by Suffolk County Councillor, Mary Evans on 25 June 2014. The venue and time to be notified.

There is no news concerning painting SLOW and 30 mph on the road through the Green. The Clerk agreed to contact the Highways Dept. for an update.

**17. VILLAGE LITTER PICK**

The Clerk reported on Saturday 29<sup>th</sup> March five people, connected to the Parish Council, collected 21 bags of litter, a wheel hub and the base of a traffic cone. Concern was expressed about the disposal of dog waste having been found in the waste bin in Hall Close, The Clerk has put a sign near the bin requesting dog owner to take the waste home.

Of more concern is finding 10 large bags of dog waste. This is extremely unpleasant and could cause a health risk. A report on the Litter Pick had been included in the Newsletter.

**18. PLANNING UPDATE**

**18.1** Minutes of Planning Meeting held 21 February 2014 were signed

**18.2** Minutes of Planning Meeting held 6 May 2014 were signed

**18.3** Gatesbury Farm – Erection of Grain Store – Granted

**18.4** Popes Farm Bungalow – Granted

**18.5** Highways Depot - Welfare Units – Granted

**18.6** Claremont – revised – awaiting decision

**19. VILLAGE NOTICE BOARD**

Thanks was expressed to Angela Barneston for the re-furbishment of the Village Notice Board.

**20. CORRESPONDENCE \*\* not circulated**

Rural Services Network Digest x 8  
Police Report  
Rural Services Network Vulnerability Service x 4  
SALC re Safeguarding Public Money x 2  
SALC re Crime Commissioner's Public Meetings  
SALC re A14 changes  
West Suffolk Network Easter Event  
West Suffolk Licensing Act Consultation  
SNT Report  
Community Action Suffolk News  
Mary Evans – A-Z of Recycling  
West Suffolk Parish Conference  
SALC re Audit of under £25,000  
West Suffolk Strategic 2014-16  
Suffolk Community Foundation Grants \*\*  
SALC re NALC Legislative Reform Order to form a PC or TC  
SALC Courses  
Rural Services Network Sounding Board  
SALC ebulletin from NALC  
Came & Co – Parish Matters  
Rural Opportunities Bulletin  
SALC re NALC Financial Regulations \*\*  
Community Action Suffolk News  
The Local Councillor magazine  
Coffee Caravan AGM  
SALC & BBC Holiday Swap  
Suffolk Community Foundation celebrates  
SALC re NPPF DCLG Consultation  
Rural Services Network Spotlight on Disability  
Suffolk Foundation Funds \*\*  
Suffolk Resilience Newsletter  
Havebury News  
West Suffolk Voluntary Association for the Blind Leaflet  
SALC re NALC re £2000 NI allowance \*\*  
Rural Services Network Seminar  
Community Action Suffolk News  
West Suffolk Planning Application Service  
Clerks & Councils Direct magazine  
Community Action Suffolk News  
Headway Suffolk information  
EACH information

**20.1** Vision 2031 Report. Councillor Payne agreed to read the report.

**21. ANY OTHER BUSINESS**

**21.1** The meeting agreed that the Clerk could attend a SALC Clerk's Networking Day on Wednesday 4 June 2014 at a cost of £15.00 plus VAT.

21.2 The Clerk reported that she had taken advice from SALC concerning holding planning meetings at Depden Farm Shop. As the Shop how sells alcohol it is advisable not to hold meetings there any longer.

**DATE OF NEXT MEETING**

The next Parish Council Meeting to be held Tuesday 8 July 2014.

There being no further business, the Meeting closed at 8.52pm

Chairman ..... Date .....