

DEPDEN PARISH COUNCIL

MINUTES of the Annual Meeting held on Tuesday 7 May 2013 at 8pm in the Erskine Centre, Chedburgh.

PRESENT: Chairman: Mark Leadbeater
Councillors: Andy Barnetson
Dennis Bibby
Peter Payne
Andrew Rabett
John Walladge
Susan Boor (Clerk)
Derek Redhead – Borough Councillor

1. ELECTION OF CHAIRMAN

Mark Leadbeater was proposed by John Walladge and was seconded by Peter Payne and agreed to serve as Chairman and signed the Acceptance of Office.

2. APOLOGIES FOR ABSENCE – Geraldine Arnold

3. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS – There were none.

4. MINUTES OF THE MEETING HELD 5 MARCH 2013

The Minutes, having been circulated before the Meeting, were taken as read and signed by the Chairman.

5. MINUTES OF THE ANNUAL PARISH MEETING HELD 9 APRIL 2013

The Minutes, having been circulated before the Meeting, were taken as read and signed by the Chairman.

6. ELECTION OF OFFICERS WAS AGREED Attachment 13/2

Peter Payne was proposed as Vice Chairman by Mark Leadbeater and seconded by John Walladge.

7. POLICE REPORT No report

8. COUNTY COUNCIL REPORT No report.

9. BOROUGH COUNCIL REPORT

Derek Redhead reported that the final draft of Rural Vision 2031 has been agreed and should be distributed to parishes by 18 June, the deadline for comments being 9 August and goes to full Council in September. All parishes are invited to send 2 representatives to a meeting on 25 May 2013 at 5pm, which he urged Councillors to attend.

10. SAFER NEIGHBOURHOOD MEETING REPORT

Councillor Barnetson reported that he had attended the Safer Neighbourhood meeting which was very useful. The Police have stated that criminals are getting wise to the type of vehicle they use, no longer old cars or pick-up trucks. Car thefts, burglaries and criminal damage have been reported in the local area.

11. NEIGHBOURHOOD WATCH

The Meeting agreed to fund Neighbourhood Watch signs for Depden at a cost of £140.00.

12. SALC REPORT No report.

13. FOOTPATH REPORT

Councillor Leadbeater reported that footpaths 3 & 4 had been marked. There is a low branch on footpath 10. A list of footpaths to be cut by Suffolk County Council had been received which includes footpath 10.

14. TREASURER'S REPORT

14.1 The Internal Audit had taken place on 1 May 2013. There was nothing to report.

14.2 *Community Account.*

The Clerk stated £690.00 will need to be transferred from the Business Day Saver Account.

14.3 *Cheques for the following were approved and signed:*

Susan Boor (Clerk's Salary)	171.86
HMRC (Clerks' PAYE)	42.80
SALC Membership	117.00
Depden PCC	135.00
Robert Arnold for Grass Cutting	87.50
Suffolk Constabulary for Neighbourhood Watch Signs	140.00

When the above payments have been cleared, a balance of £4.29 will remain.

14.4 *Business Day Saver Account* – Precept of £2745.00 had been received and when £690.00 has been transferred to the Community Account, it will leave a balance of £5807.96.

15. EXTERNAL AUDIT

15.1 The Chairman signed the Summary of Receipts and Payments for year ending 31 March 2012. Attachment 13/3

15.2 The Governance Statement for the External Audit for year ending 31 March 2013 was completed and signed by the Chairman.

16. VILLAGE NOTICE BOARD

The replacement of the Village Notice Board was discussed and it was suggested that the existing Board be kept but purchase a new Notice Board just for the Parish Council. The clerk agreed to contact the Highway Dept. regarding position of the additional sign. The location of both signs was discussed but it was decided that the present location is the best for the residents of the village.

17. PLANNING

17.1 SE/13/0448/HH Gatehouse Farm, Depden. Erection of a single storey rear extension and formation of two dormers to roof at front.
After a discussion it was decided not to object to this application.

17.2 SE/13/0446/FUL Land north of 6 Church End, Depden. Construction of new access and hardstanding area including a dropped kerb.
After a discussion it was decided not to object to this application.

The Clerk to inform the Planning Dept.

18. VILLAGE LITTER PICK

Seven Volunteers had collected 12 bags of rubbish, two pieces of car trim and a hubcap.

19. CORRESPONDENCE ** not circulated

Police Tasking Meeting Information to Andy Barnetson

Rural Services Network Digest x 8

Rural Opportunities Bulletin x 2

ACRE Support and Funding Roadshow

SALC Course regarding Annual Meeting

St Edmundsbury B C - Parish Conference

SALC – Community Composting **

SALC – Quality Councils **

Suffolk Foundation e-bulletin **

SALC Area meeting change of date to Dennis Bibby

SALC CILCA **

SALC re LAIS 1349 A Year of Localism

Suffolk ACRE Funding **

Community Action Suffolk

Suffolk View Magazine

Suffolk on Board – not Depden **

SALC re NALC e-bulletin

SALC Courses

SALC re LAIS1350 Precept

SALC Training Programme 2013

SALC re Precept Referendum Bill LAIS1350

St Edmundsbury B C Rural News

SALC Allotment Workshop **

SALC re QPS online survey **

St Edmundsbury B C – Housing Need Evidence

Fields in Trust – Change of President

SALC re NALC e-bulletin

Community Action Suffolk Consultation **

Cyan Civic Park Benches **

Community Action Suffolk e-newsletter x 3

Suffolk Foundation Grants Team **

Suffolk Link Leaflet **

SALC Councillor Course

SALC Meeting re Precepts

Clerks & Councils Direct Magazine

Glasdon Leaflet **

Sutcliffe Play Information **

SALC re NALC Information

Suffolk Infolink Changes

SALC re Precept Bill delayed

SALC Course Programme

Havebury News

19.1 Parish Conference to be held on Monday 10 June 2013 at Stour Valley Community School, Clare at 6pm. The Clerk agreed to attend.

19.2 The clerk had received emails from Mr Wilson at Popes Farm requesting that the sign showing a map of the houses on The Green be enlarged. The meeting decided not to comply with this request.

19.3 Information entitled 'Managing Flood Risk in Suffolk' but the meeting agreed that Depden has no flood risks.

20. COFFEE CARAVAN

A visit is planned Friday 28 May 2013 at 10am parking at Hall Close.

21. ANY OTHER BUSINESS

The seat on The Green was discussed. The Clerk agreed to paint the seat and the location to be discussed at a further meeting.

DATE OF NEXT MEETING

The next Parish Meeting to be held Tuesday 9 July 2013.

There being no further business, the Meeting closed at 9.25pm

Chairman Date