

DEPDEN PARISH COUNCIL

MINUTES of the Meeting held on Tuesday 3 September 2013 at 8pm in the Erskine Centre, Chedburgh.

PRESENT: Chairman: Mark Leadbeater
Councillors: Geraldine Arnold
Andy Barnetson
Peter Payne
John Walladge
Susan Boor (Clerk)
Mary Evans – County Councillor

1. **APOLOGIES FOR ABSENCE** – Dennis Bibby, Andrew Rabett and Derek Redhead, Borough Councillor.
2. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – Councillor Barnetson declared an interest in item 12.
3. **MINUTES OF THE MEETING HELD 9 JULY 2013 AND MATTERS ARISING**
The Minutes, having been circulated before the Meeting, were taken as read and signed by the Chairman.
4. **POLICE REPORT** No report
5. **COUNTY COUNCIL REPORT**
The Clerk and Parish Councillors introduced themselves to our new County Councillor Mary Evans.

Councillor Evans reported cross-party committees concerning speeding and transport asking for details of the bus service to Depden. The Council has received a grant from DEpra to crackdown on fly tipping, checking vehicles and talking to land owners. With the Borough Councillor Derek Redhead she had attended a meeting to discuss the problem of access to Kelly's Meadow. A decision from the Highways Department is awaited.
6. **BOROUGH COUNCIL REPORT** - no report
7. **NEIGHBOURHOOD WATCH**
Councillor Barnetson reported that the Neighbourhood Watch signs are now in place.
8. **SALC REPORT** No report.
9. **FOOTPATH REPORT** No issues to report.
10. **TREASURER'S REPORT**

The Clerk reported that Parish Clerks had received a small pay increase to an hourly rate of £8.428.
- 10.1 *Community Account.*
The Clerk stated £350.00 will need to be transferred from the Business Day Saver Account.

10.2	<i>Cheques for the following were approved and signed:</i>	
	R Arnold – Grass Cutting	87.50
	BDO – External Audit	36.00
	Susan Boor (Clerk’s Salary)	180.61
	HMRC (Clerks’ PAYE)	45.20

When the above payments have been cleared, a balance of £7.20 will remain.

10.3 *Business Day Saver Account* - When £350.00 has been transferred to the Community Account, it will leave a balance of £5053.54

10.4 The insurance schedule from Suffolk Acre had been received offering a reduction for long term undertaking of 3 or 5 years. After discussion the Clerk agreed to contact Suffolk Acre to discuss the possibility of a discount.

11. EXTERNAL AUDIT

The Clerk reported that the External Audit had been completed. There should not have been a charge for the Audit but unfortunately she had missed a date from the Audit Form and this omission had resulted in a charge of £30.00 plus £6.00 VAT. The Clerk offered to pay this fee herself but it was decided that the Parish Council would pay the invoice in full.

12. VILLAGE NOTICE BOARD

Councillor Barnetson presented an estimate from his wife Handy Angie to refurbish the Village Notice Board. Councillor Barnetson took no further part in the discussion of this item.

The remainder Councillors agreed to accept the estimate of £250.00.

14. COMMUNITY RESILIENCE PLAN

Councillor Barnetson said there is nothing new to report.

15. SEAT ON THE GREEN

It was decided not to move this seat.

16. SAFER NEIGHBOURHOOD MEETING

Councillor Barnetson reported that the meeting to be held 10th September, which he would be attending, had been moved to the Police Station in Bury St Edmunds.

17. REPRESENTATIVE FOR DEPDEN ON THE COMMUNITY COUNCIL

Depden has no representative on the Community Council. It was agreed to include an appeal for a volunteer in the next Newsletters.

18. COFFEE CARAVAN

Next visit 27th September 2013 at 2pm at Hall Close.

19. CORRESPONDENCE ** not circulated

- Rural Services Network Digest x 8
- Revised Bus Service (not Depden) **
- Suffolk County Council Endeavour Card – Notice Board
- Rural Services Network Vulnerability Service x 4
- Community Action Suffolk e-newsletter x 9
- CAS Finding
- SALC re NALC Parish Polls

Arien Designs Ltd **
 Suffolk Community Foundation **
 Rural Services Network Spotlight
 SALC Newsletter of the Year 2013 to Laurie Parrett
 SALC Courses
 SALC re LAIS1355/1356/1357
 St Edmundsbury B C Rural News
 St Edmundsbury B C Parish Conference date
 Rural Services Network Bulletin
 SALC re NALC ebulletin
 Fields in Trust **
 Community Action Suffolk Funding **
 Havebury News
 West Suffolk Partnership Event
 Rural Services Network Petition
 SALC re Electric Blanket Testing
 SALC re Suffolk Village Activity Survey **
 Rural Services Network Event
 Suffolk on Board – changes to Depden Timetable
 Rural Services Network Observatory **
 SSAFA Poster – Notice Board
 The Local Councillor Magazine
 Textile Recycling Advert – Notice Board
 SALC re NALC information
 Suffolk Foundation Grants Team **
 Rural Services Network Spotlight on Young People
 SALC Area Meeting Information to Dennis Bibby

19.1 The clerk had received an acknowledgement from the Highways Dept. concerning the damage to the road thorough The Green and the overhanging trees on the road opposite 'Pilgrims'. Councillor Evans and the Clerk agreed to speak to the Highways Dept.

20. ANY OTHER BUSINESS

Councillor Barnetson asked if information such as changes to bus timetables and electric blanket test be included in the Newsletters. The Clerk agreed to do this.

DATE OF NEXT MEETING

The next Parish Meeting to be held Tuesday 12 November 2013.

There being no further business, the Meeting closed at 8.55pm

Chairman Date